



Australian National Airline College (ANAC)
 125 Second Ave, Moorabbin Airport, Mentone 3194,
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 enrolment Office-Jakarta or Ph: +61395875159
 (College Direct) email: info@flying-school.com
www.flying-school.com.au
 CRICOS Provider number: 02530B
 Moorabbin Aviation Services Pty Ltd trading as
 ANAC

OVERSEAS STUDENT APPLICATION FORM

SECTION ONE : PERSONAL DETAILS

1. Name of Student

Mr Mrs Miss Ms

Family Name or Surname											
Given Name						Preferred Name					

2. Name of Parent or Legal Guardian

Mr Mrs Miss Ms

Family Name or Surname											
Given Name						Preferred Name					

3. Student's Address in Home Country

Country												Postcode		
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4. Student's Home Telephone No.

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5. Parent/Guardian Business or Mobile No.

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6. Student's Mobile/Cell/Hp No.

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7. Student's Date of Birth

D	M	Y			

8. Sex (M/F)

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9. EMAIL ADDRESS

10a. Country of Citizenship

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10b. Country of Birth

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11. Passport or Travel Document No. (If known)

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12. Expiry Date

D	M	Y			

13. Telephone No. in Australia (if known)

Area Code			Telephone No								

14. Residential Address in Australia (if known)

SECTION TWO : FINANCIAL DETAILS

15. Payment

Compulsory Fees (please enter figures based on the course in which you intend to enrol).

Private Pilot Licence Cricos Code: 050131G	AUD\$	17,975
Commercial Pilot Licence Cricos Code: 050123G	AUD\$	45,085
Commercial Pilot Licence meeting CASA requirements and Indian DGCA 200 hour requirement Cricos Code: 050123G	AUD\$	51,300
Commercial Pilot Licence & Multi Engine Instrument Rating Cricos Code: 050124G	AUD\$	59,960
Commercial Pilot Licence & Multi Engine Instrument Rating meeting CASA and Indian DGCA requirements	AUD\$	63,990
Commercial Pilot Licence, Night VFR Rating & Instructor Rating	AUD\$	62,844
Cricos codes: 050123G & 050125F		
Other Course	AUD\$	

Contract of Enrolment

THIS CONTRACT IS MADE BETWEEN:

STUDENT :

PROVIDER

Moorabbin Aviation Services Pty Ltd trading as Australian National
Airline College
Provider Code 02530B
(Issued by Australian Federal Government)

Applicants are required to sign their application form that they have read and consented to the terms and conditions of enrolment at Australian National Airline College as detailed underneath. If the applicant is under age of 18 at the time of application, the application form must also be sign by the applicant's parent (or guardian).

ACRONYMS:

DIMIA Department of Immigration Multicultural and Indigenous Affairs.
ELICOS English Language Intensive Courses for Overseas Students
RPL Recognition of prior learning

1. Course Fees

- a) On enrolment the student shall pay a Course Deposit equal to 15% of the total course fee to Moorabbin Aviation Services Pty Ltd. For CPL and CPL with Instrument Rating courses a further 35% of fees are due by course commencement, 25% by the end of month 3 and the final 25% by the end of month 6. For all other courses the remainder of fees shall be paid by commencement.
- b) i) Course fees are valid at the time of publication however are subject to change. Please confirm your course fee with the college upon enrolment. Aircraft hire rates are subject to change during your course.
ii) Australian National Airline College incurs additional costs and fees associated with its Federal Government approval to train overseas students and administration in the delivery of training to overseas students. Consequently, included in our course fees are overseas registration fees to cover these costs. Overseas students are hereby notified that the course fees for Overseas Students are approximately 15% higher than for Australian citizens. Where the Goods and Services Tax (GST) applies to courses offered, the tax is included in the advertised fee.
iii) Landing charges (for "full stop" landings) and en-route navigation charges are applied by Airservices Australia and access charges are imposed by the local airport operators. These are not included in your course fee, as the total cost will depend on a variety of factors. As a guide, allow a budget of AUD\$1500-\$2000 to cover additional charges. Please note: you will be invoiced separately for these charges every 12 weeks from course commencement with a final invoice upon course completion.

2. Course Hours

The student acknowledges that the course fee quoted and the flying hours therein are based on the Australian National Airline College syllabus of training as outlined in the "Course Information for Overseas Students". The syllabus slightly exceeds the minimum requirements of the Australian Civil Aviation Safety Authority for the issuance of the various licences/ratings. Any further flying training required by the student to achieve the required standard will be charged at the Australian National Airline College retail rate current at the time the flight/flights are undertaken.

3. Discipline

The student undertakes to abide by the Overseas Student Code of Conduct of Australian National Airline College.

4. Administration Fee

Where a student takes greater than six months longer than the estimated course duration (as outlined in the Course Information provided to overseas students) to complete the course, Australian National Airline College may charge a fee of \$500 for each subsequent 6 months of enrolment with the college. Such fee will be charged on the first day of each six month period.

5. Attendance

According to Australian Overseas Student Visa regulations, students must maintain full time enrolment in order to continue studying in Australia. After cautioning, students who continue to have unsatisfactory attendance will be excluded from class and must be reported to the Australian Department of Immigration.

6. Refund Policy

- a) Australian National Airline College agrees to refund all prepaid fees without deduction within two weeks where the student's application for enrolment is refused by Australian National Airline College.
- b) Australian National Airline College agrees to refund all pre-paid course fees without deduction within two weeks where Australian National Airline College cancels the course or where the commencement of the course is postponed for more than four weeks.
- c) Where the student decides to withdraw from the course and provides written advice to Australian National Airline College at least 10 weeks before the commencement date (as stated on the Confirmation of Enrolment form), all pre-paid fees less an administration fee of \$600 will be refunded.
- d) Where a student withdraws from the course within 10 weeks of the commencement date stated on the Confirmation of Enrolment form, a cancellation fee equal to 10% of the course fee shall be retained by Australian National Airline College. The balance of any pre paid fees shall be refunded within 30 days of receipt of written request for such refund.
- e) Australian National Airline College agrees to refund within 30 days all fees paid, less a \$600 administration charge, where the student produces evidence that the application made by the student for a visa was rejected by the Australian Department of Immigration or where the student conducts an aviation medical examination outside of Australia and produces evidence that the aviation medical examination was failed.
- e) Where the student decides to withdraw from a course after arrival in Australia or where the student's enrolment is terminated due to non-attendance, non payment of fees and/or non compliance with the college rules, Moorabbin Aviation Services policy is as follows:
 - i) 45% of the total course fee is not refundable.
 - ii) If the course costs accrued are in excess of 45% of the total course fee, a refund of the existing balance of funds remaining to the credit of the student will be made less
 - a) a cancellation fee of 20% of balance remaining after all costs have been deducted; and
 - b) an additional cancellation fee equal to 20% of any unpaid portion of the course fee, where applicable.A refund under this sub-clause will be made within 30 days upon receipt of a written application from the student.

7. Refunds will only be made in accordance with the clause 6 above. Applicants are asked to carefully read to refund provisions set out in this Contract of Enrolment before signing the application form.

8. CONDITIONS AND CANCELLATION OF ENROLMENT

- a) A student is enrolled for the period for which tuition fees have been paid. If tuition fees have not been paid the student's enrolment may be suspended or cancelled.
- b) The Australian National Airline College reserves the right to cancel enrolment of a student whose attendance falls below 80%.
- c) Government regulations do not allow overseas students to transfer to other institutions inside the first year of the course. Where the students are enrolled in an ELICOS program (English language) first and are then commencing with Moorabbin Aviation Services Pty Ltd, they are required to complete the ELICOS program and the first year of the formal course at Moorabbin Aviation Services Pty Ltd.

- d) The Department of Immigration Multicultural and Indigenous Affairs (DIMIA) requires that overseas students be enrolled in a full time course during their entire duration of their studies. Students are not permitted under any circumstances to be enrolled in a part time course except with the written permission of DIMIA.
- e) Students are required by DIMIA to keep Australian National Airline College informed of their current address. Students who fail to keep Australian National Airline College informed of their change of address are in breach of this contract and may have their visas cancelled by DIMIA.
- f) Overseas students are required to study full time and maintain an 85% attendance in all classes. Australian National Airline College is required to monitor attendance on a fortnightly basis and report to DIMIA any student whose attendance is not regular.
- g) Overseas students are required to maintain a satisfactory level of progress in the course in which they are enrolled. Students whose progress is unsatisfactory will have their performance reviewed by the Chief Flying Instructor and Overseas Student Coordinator who will make a recommendation on whether the student's enrollment should be cancelled or whether they student may continue. In cases where the student enrollment is cancelled, DIMIA will be advised.
- h) Overseas students are required to study full time. Recognition of Prior Learning (RPL) will not be granted when it would result in a student's program being less than full time.
- i) Accompanying school aged dependents of overseas students will be required to pay full fees if they are enrolled in a government or non government school.
- j) Overseas students must maintain adequate health cover for themselves and any members of their family unit who are with them during their stay in Australia
- k) Australian National Airline College is legally required to report to DIMIA if an overseas student is granted RPL, which will reduce the length of course in which they are enrolled.
- l) Australian National Airline College is required to advise DIMIA when the student fails to commence a course withdraws before the course ends or changes the course.
- m) Students need written permission from Moorabbin Aviation Services to defer or suspend their course. In cases where permission is granted, DIMIA will be advised.
- n) Students are hereby advised that student details may be provided to Australian Commonwealth or State agencies.

9. INFORMATION ABOUT THE COLLEGE

9.1 Australian National Airline College only accepts responsibility for information given to overseas students that is provided in the Course Information for Overseas Students training as Pilots at Moorabbin Aviation Services

* By Australian National Airline College personnel

* By accredited overseas agents

9.2 Australian National Airline College does not accept liability for information provided by sources other than those outlined in 9.1

10. ACCOMMODATION

- a) The accommodation arranged for Moorabbin Aviation Services is done so through an agent and is detailed in the Course Information for Overseas Students.
- b) Other than arranging for the agent to place a student with an Australian family (Homestay) the Australian National Airline College takes no responsibility for the accommodation provided.

11. AIRPORT PICK UP

- a) This service is only available to students who have requested Australian National Airline College to provide such service on their application forms.
- b) Students are required to notify the Australian National Airline College of their flight number, date and time of arrival at least 7 days in advance.
- c) Australian National Airline College does not accept liability for any changes to arrival times unless notification is received 3 working days in advance.

12. COMPLAINTS

Australian National Airline College has an independent grievance procedure which provides for prompt resolution of any grievances. Students will be provided with this procedure at orientation. Beyond this grievance procedure, all students have a right to pursue further action through the Australian legal system.

13. At the time of signing this agreement, the contract price is AUD\$..... **(Please insert price of course you have chosen)**

a. Private Pilot Licence	AUD\$17,975
b. Commercial Pilot Licence	AUD\$45,085
c. Commercial Pilot Licence meeting CASA & Indian DGCA requirements.	AUD\$51,300
d. Commercial Pilot Licence with Multi Engine Instrument Rating	AUD\$59,960
e. Commercial with Multi Engine Instrument Rating meeting CASA & Indian DGCA requirements	AUD\$63,990
f. Commercial Pilot Licence, Night VFR Rating and Instructor Rating	AUD\$62,844

14. This agreement does not remove the right to take further action under Australia's consumer protection laws or to pursue other legal remedies.

I declare that the information I have provided is true and correct, that I have read and understood the Australian National Airline College Course Information for Overseas Students and agree to be bound by the Terms and Conditions of enrolment of Australian National Airline College which I have also read and understood.

Signed by the student

Signed for on behalf of
Moorabbin Aviation Services Pty Ltd trading as Australian National
Airline College

Date _____

Witness _____

Position _____

Date _____

Date _____